JACKSON COUNTY HEALTH DEPARTMENT <u>APPLICATION FOR EMPLOYMENT</u>

(PLEASE PRINT OR TYPE)

| Date of Application: | | Position applying for: | | | | | |
|-----------------------|-------------------------------|------------------------|----------------------|-----|-------------|---------|-----|
| Referral Source: | ☐ Advertisement☐ JCHD Website | □ Friend □ Walk In | □ Relative □ □ Other | | | | |
| Name: | Last | | First | | | Middl | e |
| Address: | | | | | | | |
| | Street | | City | | State | | Zip |
| Telephone: (|) | E-M | ail: | | | | |
| If employed and you | ı are under 18, can you | ı furnish a work | permit? | | Yes | | No |
| Have you filed an ap | oplication here before? | • | If yes, give date | | Yes | _ | No |
| Have you ever been | employed here before | ? | If yes, give date | | Yes | | No |
| Are you employed n | ow? | | | | Yes | | No |
| If yes, may w | e contact your present of | employer? | | | Yes | | No |
| Are you a U.S. citize | en or can you establish | that you are an | authorized worker? | | Yes | | No |
| On what date would | you be available to w | ork? | | | | | |
| Are you available to | work - F | Full time | □ Part time | | Special Ass | signmer | nt |
| Are you on layoff ar | nd subject to recall? | | | | Yes | | No |
| | icted of a felony (for w | | | r 🗆 | Yes | | No |
| If y | yes, please explain: | | | | | | |
| | | | | | | | |
| Approximate rate of | f pay expected: | | | | | | |

| Do you have the physica which you are applying, | | | | job(s) for | □ Yes | □ No | |
|----------------------------------------------------------------|-------|-------------|--------------------------|---------------------|--------------------------|-------------------|--|
| If no, please expl | ain: | | | | | | |
| Are there workplace acc and/or enable you to per | | | | | □ Yes | □ No | |
| If yes, please indi | cate: | | | | | | |
| List professional, trade, religion, sex or national | | civic activ | ities and offices held. | (Exclude th | ose which indic | eate race, color, | |
| Give name and telephon Indicate how you know | | | erences who are not re | lated to you : | and are not pre | vious employers. | |
| Name | | Phone | | Relationship to you | | | |
| Name | Name | | Phone | | Relationship to you | | |
| Name | | | Phone EDUCATION | | Relationsh | ip to you | |
| | Нідн | | COLLEGE OR UNIVERSITY | Gra | GRADUATE OR PROFESSIONAL | | |
| School Name: | | | | | | | |
| Years Completed (Circle) | 9 10 | 11 12 | 1 2 3 4 | 1 2 | 3 4 | | |
| Diploma/Degree | | | | | | | |
| Describe Course of Study | | | | | | | |
| Describe Specialized Training, Apprenticeship Honors Received: | | | | | | | |
| | | | | | | | |

EMPLOYMENT EXPERIENCE

Start with your present or last job. Include military service assignments and volunteer activities. Exclude organization names which indicate race, color, religion, sex or national origin. If you need additional space, please continue on a separate sheet of paper.

| Employer | Dates Er | nployed | Work Performed |
|--------------------|-----------------|------------|----------------|
| Address | From | То | |
| Phone | Hourly Ra | ate/Salary | |
| Job Title(s) | Starting | Final | |
| Supervisor(s) | | | |
| Reason for Leaving | | | |
| Employer | Dates Er | nployed | Work Performed |
| Address | From | То | |
| Phone | Hourly Ra | ite/Salary | |
| Job Title(s) | Starting | Final | |
| Supervisor(s) | | | |
| Reason for Leaving | | | |
| г . | D E | 1 1 | W ID C |
| Employer | Dates Er | | Work Performed |
| Address | From | То | |
| Phone | Hourly Ra | te/Salary | |
| Job Title(s) | Starting | Final | |
| Supervisor(s) | | | |
| Reason for Leaving | | | |
| | | | |
| Employer | <u>Dates Er</u> | nployed | Work Performed |
| Address | From | То | |
| Phone | Hourly Ra | ite/Salary | 1 |
| Job Title(s) | Starting | Final | |
| Supervisor(s) | I | | |
| Reason for Leaving | | | |

SPECIAL SKILLS AND QUALIFICATIONS

Summarize special skills and qualifications acquired from employment or other experience. Also state any additional information you feel may be helpful to us in considering your employment.

STATEMENT

EQUAL EMPLOYMENT OPPORTUNITY:

It is the policy of Jackson County Health Department to seek and employ qualified individuals and to provide equal employment opportunities for both applicants and present employees with regard to recruitment, hiring, placement, training, compensation, benefits, promotion or transfer and termination. We are dedicated to taking affirmative action to promote employment and advancement in employment, to all qualified individuals. Applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, sexual orientation, or the presence of a disability or handicap.

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements or withholding of requested information on this application or any other pre-employment documents shall result in termination when discovered. I authorize Jackson County Health Department (Department) to obtain an investigative consumer report and/or a report from any law enforcement agency which may include both general and personal information about me. I authorize investigation of all statements contained herein and authorize the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you.

In the event that I am employed, I understand that regardless of the job that I am first assigned, I may be required to accept a change of job depending on my demonstrated skills after employment and the needs of the Department. I understand that I must meet the health requirements established by the Department as a condition of initial and continued employment, which may be determined by a physical examination. I understand, also, that I am required to abide by all rules and regulations of the Department.

| Signature of Applicant | | Date | | | |
|--------------------------|-----------------------------------------|--------------|------|--|--|
| | FOR OFFICE USE ONLY - DO NOT WRITE BELO | OW THIS LINE | | | |
| Position Considered: | | | | | |
| Interviewed By: | | Date: | | | |
| Accepted for employment? | | □ Yes | □ No | | |
| Comments: | | | | | |